Assembling PEEK-A-BOO HEART Valentine to Mail

You’ll need scissors and glue or tape.

# Cut, fold, and glue or tape envelope.

1. Print out card and envelope.
2. Cut out envelope shape and fold. Use your favorite glue or tape to fasten envelope tabs. A simple glue stick (available in office supply and school supply aisles at many stores) works well. You might want let the glue dry overnight.

# Cut out card as shown below.

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| Trim heart shape. |  |
| Crease a fold along the line where the heart shape meets the panel on each side of the card. |  |
| Bring the two folded sides together. |  |
| Insert card into envelope. |  |

Using MS Word PEEK-A-BOO HEART Valentine

1. Open the Word file.
2. Click into the empty field in the middle of the card.
3. Type your own message.
4. Save the file as a Word or PDF file.
5. Close the file and attach it to an email to send.